**Appendix 1 to the Joint Data Processing Agreement of [insert date] between [insert the names of the Parties]**

1. **Nature and purpose of the Processing**

[Describe the nature (how) and purpose (why) of the Processing with regards to the research project and the Consortium Agreement.]

1. **Categories of data subjects registered**

The following categories of data subjects may be covered in relation to the processing under this Personal Data Processing Agreement.

* [Employees]
* [Job seekers]
* [Users in the IT system (AD login)]

1. **Categories of personal data**

The following categories of personal data may be processed under this Personal Data Processing Agreement.

* [Name]
* [Personal registration number \*]
* [Job title]
* [Absence due to sickness\*]

\*Note that this type of data is sensitive data or data needing extra protection.